

### 3.1 Change of Supplier Reads – Smart

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.1 [Steps 35, 45, 55 60]	On SSD	Attempt Meter read	New Supplier  New SDS  Old SDS  Old Supplier		Midnight reads for Total Cumulative and any active Time of Use Settlement Registers, from the Daily Read Logs	Internal Process
3.1.2 [Step 120]	Within 1WD of SSD	Send actual/estimated midnight readings for cumulative and time-of-use settlement registers. See BSCP701 for details.	Old SDS	New Supplier  New SDS  Old Supplier	IF-041/PUB-041 Smart / Advanced Readings	DIP Interface
3.1.3 [Step 65]	Following 3.1.2, by SSD+5WD, where Old Supplier has obtained actual readings, directly and from Old SDS	Validate reads. If the data is valid then issue actual register level readings to New Supplier. Otherwise commence D0300 process as detailed in the REC.	Old Supplier	New Supplier	D0010 Meter Readings	DTN Message
3.1.4 [Step 70 & 75]	Following 3.1.2, by SSD+5WD, where Old Supplier has not obtained actual readings directly but has received estimates/actuals from Old SDS	Issue register level readings to New Supplier, generating estimates where required	Old Supplier	New Supplier	D0010 Meter Readings	DTN Message

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.1.5 [Step 130 & 131]	Following 3.1.2, by SSD+5WD	Validate Actuals/Estimates received from Old SDS against any data retrieved directly from the Meter and publish cumulative register read	New SDS	New Supplier	IF-041/PUB-041 Smart / Advanced Readings	DIP Interface
3.1.6 [Step 160]	By 2 WD after readings received from Old Supplier and New SDS	Validate readings received using data from Old SDS, New SDS, Old Supplier and directly from the Meter. If the data is invalid then commence D0300 process as detailed in the REC.	New Supplier			Internal Process

### 3.2 Change of Supplier Reads – Traditional (Customer Own Read)

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.1 [Step 190]	By SSD+5WD, if readings not received from old SDS by SSD+5WD	Where customer own read had been received send to Old Supplier.	New Supplier	Old Supplier	D0010 Meter Readings	DTN Message
3.2.2 [Step 220]	On receipt of D0010 from New Supplier, within 2WD	Validate reading based on meter read history. If valid, share with New Supplier and Old SDS. Otherwise, advise New Supplier only.	Old Supplier	New Supplier  Old SDS	D0010 Meter Readings	DTN Message

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.2.3 [Step 195]	On receipt of D0010 from Old Supplier, within 2WD	Forward reading (marked as valid by Old Supplier) to new SDS to initiate data collection activities as per BSCP 701	New Supplier	New SDS	D0010 Meter Readings	DTN Message
3.2.4 [Step 220]	Following 3.2.2 at SSD + 6WD where reading is invalid	Continue as 3.3.1	Old SDS			

### 3.3 Change of Supplier Reads – Traditional (no customer read)

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.1 [Step 270]	5WD after SSD, if no customer read received	Generate closing read estimates, as per BSCP701, for settlement registers and share with Supplier and New SDS.  If a customer read is received after estimation has started, this must be used to commence data processing activities.	Old SDS	New SDS  Old Supplier	D0010 Meter Readings	DTN Message
3.3.2 [Step 280]	2WD after 3.2.1	Validate estimated readings. If invalid commence D0300 process as defined in the REC.	Old Supplier			Internal Process

REF	WHEN	ACTION	FROM	TO	INFORMATION REQUIRED	METHOD
3.3.3 [Step 290]	On receipt of D0010 from Old SDS, by SSD+5WD	Forward estimates to New Supplier  and  Commence data collection activities as per BSCP701	New SDS	New Supplier	D0010 Meter Readings	DTN Message
3.3.4 [Step 300]	On receipt of D0010 from New SDS, if no customer read received by SSD+5WD	Validate estimated readings. If invalid commence D0300 process as defined in the REC.	New Supplier			Internal Process